Group Executive Meeting 20th February 2019

Attendees

Chris Ralston, Sarah Chadwick, Emma Hollingsworth (Chair), Lesley Ratcliffe, Dave Catterall, Mike Organ, Elaine Wills (Parent Rep), Susan Chadwick, Gary Chadwick, Kevin Hannah (Treasurer)

Apologies: Carol Woods (Secretary)

Matters arising from the last meeting:

Sue has contacted some Beavers from the waiting list. Section Leaders to check the remaining list on OSM review and clear down.

Cubs and Beavers still need group lettering adding to flags. Dave is already progressing this for the Scout flag, so will provide details to Chris of where to order lettering from. Sue and Sarah to provide Chris with letter measurements from ‘Be Prepared’ lettering already on flags.

Cubs also need a pole and holder, so Chris to order these. Beavers need a holder too, but Mike has one that he will let them use.

Mike contacted and now in attendance.

Finance report:

Formal resignation of Michele as Treasurer. Formal assignment of Kevin Hannah as her replacement, all agreed.

No report, however, Chris confirmed balance today is £4,610.27

Chris completed Census.

Chris and Kevin will have another session to go through the accounts. Kevin will then look at Subs payments and report back to Leaders.

Discussed offering a discount to parents on camp costs where needed.

Safety Updates

Dave acquired Safety Certificate and Fire Risk Assessment from school. Fire Evacuation Procedure handed out to Section Leaders to be displayed on easel (Sue) and Website (Sarah). Need to speak to Keith (Caretaker) to ensure front gates are not locked as our fire meeting point is Sainsbury’s carpark (Gary).

No accidents or near misses since last meeting – would be recorded in school.

Lesley sourced a first aid kit (for free!). Need to check if in store and first Leader that arrives each Wednesday is to get it out and place in the entrance area for easy access.

Accident book still to be purchased (Lesley)

Fundraising

Ikea in December 2018 was a huge success (raising about £1k) and has been booked again for December 2019.

Plant sales to be distributed in May. We will cover the whole of Chapelford this year, so will need as much help as possible. We’ll also get a few additional plants that haven’t been ordered since last year some people asked to buy whilst we were on the carpark. (Get these on sale or return).

Section reports: Beavers

Coming Up:

* Mini pancakes, Founders Day activity and Flying Paper Plate Dragons
* Hike
* Mother’s Day craft
* Easter bonnet craft and parade
* Music badge
* Gardener badge
* Cooking
* Party

Possibly also a 1-night sleepover in another group’s hut to help prepare the Beavers for being away at camp

Sue also has loads of boxes that she will get the Beavers to decorate as cars and have a drive-in movie night

Section report: Cubs

Coming Up:

* Mini pancakes, Founders Day activity and Flying Paper Plate Dragons (with Beavers)
* Emergency Aid – tried to get Mike from District but he’s too busy at the moment. Mike Organ to help instead if possible
* Network Rail training visit (20th March) – need one more DBS adult since Chris cannot attend
* Harry Potter night – magic tricks and wand making
* Netball – Sarah to ask Mia (a Scout) to help for her Personal Challenge
* Skills badge
* Gardening badge – with Beavers?
* Shelterbox Scavenger Hunt coming up in May – need a DBS adult to attend with Sarah

Possibly also a Hike at some point.

Canoeing is now available on Thursday evenings at Grappenhall Campsite at £3 per session – this is ONLY for Cubs over 9yrs old. Sarah to tell them to contact Gary if interested as neither her, nor Lesley can attend.

Parent Rota is going well and is very well attended. More encouragement needed to some to volunteer more regularly.

Currently 20 Cubs (excluding Kate & Georgia who have started moving up to Scouts). And 1 more to try out next week.

Scouts section report

Done: Halloween camp (not well organised, so will not go this year), Winter camp, Jodrell Bank visit, MOSI visit. Badges: Meteorologist, Astronomy, Electronics.

Coming Up:

* Explorers to teach camp skills
* Cheshire Hike
* Back to Basics camp
* Waterloo (shooting) camp
* District Camp
* Blakfoot
* First Aid badge

Also, British Sub Aqua are willing to do 30 mins scuba diving & 30 mins tank work for £15 per Scout.  Scouts who attended the Ikea fundraiser will be funded by the Group, the rest will have to pay for themselves.

Scouts will be going on an International camp to Finland in Summer 2020 for 7-10 days. It will only be open to Scouts age 11-14yrs at the time.

Canoeing is now available on Thursday evenings at Grappenhall Campsite at £3 per session.

Currently 13 Scouts (including Kate & Georgia), 5 of those to be invested soon.

AOB:

Founders Day service at St Philips – Sunday 24th Feb @ 10:30pm. Leaders to inform parents.

Our easel has been accidentally swapped with Link Club’s easel, so Sue to try and swap back.

A banner for us to display who we are at fundraising events is needed. Sarah to look at the different options and prices available (particularly the feather style).

The Scout Leaders and Sue have been discussing the idea to use a logo which incorporates an aeroplane propeller to signify the history of Chapelford. Mike will put together a proposal for this with Chris will then take to District for approval.

Gary would like to buy some 2-man tents for use in Blakfoot and other expeditions. Committee agreed that he could spend up to £200 on 4 tents when needed.

Gary and Sue have already sourced equipment for our camp kitchen, as well as tables and benches. Between us we also have a few 6- and 8-man tents which the kids can use.

Now that the group is starting to amass various bits of equipment and resources, we need some storage. Gary will ask Keith whether School would consider letting us have a container on site. Chris pointed out that this will require planning permission. Another option is to ask to share storage with another local group who already has a container.

Sometimes construction companies donate to groups in the local area. Dave will email the companies that are currently working in the area to apply.

It was suggested that the group need to purchase practical items at some point. Leaders to think further about what they might need. Also bear in mind that things that might not be used by the group that often could be requested for District to buy instead (such as more advanced electronics kits).

Currently both rooms used for Beavers and Cubs are not vacated until 6pm at the earliest, which means that sessions often don’t start until 6:15pm. Chris to speak to Keith to find out if we can move all our sessions 15 minutes later.

AGM and District Camp meeting for parents to be held on 12th June. This will be an opportunity for the Scouts to fundraise and hold a group raffle.

Next Exec meeting 2nd May to go through accounts before AGM. Or 1st May at 5:30pm if school will allow us to use a meeting room (Dave to check).

Next Steps

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| WHAT | WHO |
| Display Fire Evacuation Procedure | Sue (Easel) & Sarah (Website) |
| Speak to Keith to ensure front gates are not locked | Gary |
| Purchase Accident Book | Lesley |
| Get out First Aid Kit at the start of each session | First Leader to arrive |
| Clear down OSM Waiting List | Chris |
| Give Chris details of where to order flag lettering | Dave |
| Provide Chris with letter measurements | Sue & Sarah |
| Order Beaver and Cub letters | Chris |
| Order Cub flag pole and holder | Chris |
| Subs payments summary | Kevin |
| Remind parents about Founders Day parade | Section Leaders |
| Get our easel back!! | Sue |
| Look into getting a Group banner | Sarah |
| Propeller logo proposal | Mike & Chris |
| Look into storage options | Gary |
| Contact construction companies for donations | Dave |
| Change meeting times with school | Chris |
| Book meeting room at school for next meeting | Dave |